



DRAFT

**BYLAWS, POLICIES
& PROCEDURES COMMITTEE**

Friday, July 15, 2016

2:45 pm – 4:15 pm

Jefferson Street Inn

Wausau, Wisconsin

1. Call to order – *Ram Bhatia (Gateway), Edward Lukasek (Western), Co-Chairpersons*
2. Introduction of committee members
3. Approval of minutes - Meeting of January 15, 2016
4. Discussion: Alcohol Purchase Policy (Memo)
5. Discussion and Approval: Review and approve Executive Assistant position description (Memo)
6. Other business
7. Next Committee meeting date – Friday, October 28, 2016 in Milwaukee
8. Adjourn by 4:15 pm